



VELOCITY ACCESS FORM

ID REQUEST

COMPANY NAME: _____ DUNS#: _____

REQUEST DATE: _____ NEW ID REQUEST UPDATE ID SECURITY UPDATE ID OTHER

CUSTOMER TYPE :(SELECT ONE)
 END USER INTRASTATE PIPELINE PRODUCER
 INTERSTATE PIPELINE LDC MARKET

PIPELINE:
 KEE
 KDE

NAME: _____ TITLE: _____ NOTICES TO RECEIVE
 ADDRESS: _____ PHONE: _____ CRITICAL
 CITY: _____ CELL PHONE: _____ NON CRITICAL
 STATE/ZIP: _____ EMAIL: _____ SCHED VARIANCES
 USER SIGNATURE: _____ DATE: _____ NONE
 (Required)

CHECK	BUSINESS AREA	SECURITY GRANTED	SECURITY ROLE NAME
<input type="checkbox"/>	OPERATIONS / FLOW	VIEW ONLY	NOMINATIONS, PDA'S NOMINATIONS, PDA'S IMBALANCES POST CONFIRMATIONS *** SEE ATTACHED
<input type="checkbox"/>		VIEW / UPDATE	
<input type="checkbox"/>		UPDATE	
<input type="checkbox"/>	CAPACITY RELEASE	VIEW ONLY	OFFERS, BIDS, AWARDS OFFERS, BIDS, AWARDS
<input type="checkbox"/>		VIEW / UPDATE	
<input type="checkbox"/>	INVOICING	VIEW ONLY	INVOICING DOWNLOAD

ACKNOWLEDGEMENT OF AUTHORIZED PERSONNEL

PRINT NAME OF MANAGER/SUPERVISOR _____ MANAGER TITLE _____

SIGNATURE OF MANAGER / SUPERVISOR _____ MANAGER EMAIL _____

DATE SIGNED _____ MANAGER PHONE # _____

PIPELINE USE ONLY					
7/1/2013	KINETICA TEAM	VELOCITY ID ASSIGNED	INITIAL PASSWORD		DATE COMPLETE
DATE REV	ADD CONTACT				
	ASSIGN ID	SECURITY	USER TRACKING	PROCESSED BY	
	ASSIGN AGENT	Roles assigned?	Notified by Email?		

ID request form Add/Update ID Requests - Complete each section of the form in its entirety.
 SECURITY will be given ONLY to the security roles checked on the request form.
 Modification to SECURITY will require the submission of a NEW ID Request form.
 User signature is required.
 A signature from Company Management or higher is required when setting up a new ID or revising security levels.
 You may submit a request by completing and emailing to SCHEDULING@KineticaLLC.com
 Should you have any questions please call your customer representative at 713-228-3347.