



Job Title: Project Accountant

Location: Houston, TX/ Houma, LA

Experience Required: Minimum of 3+ years

Education Required: Bachelor's Degree preferred but not required

Position Type: Full Time

Kinetica Partners LLC was formed in 2009 to acquire and/or develop assets in the natural gas midstream business, with a primary focus on gas gathering, treating, processing, and transmission. Kinetica Partners LLC has since established itself as an essential midstream service provider in the Gulf of Mexico operating an extensive network of pipelines and key infrastructure vital to producers in the Gulf. Kinetica Partners LLC has built its reputation on reliability, availability, and operational excellence for its customers.

Kinetica Partners LLC was acquired by Eckard Midstream LLC in 2023 as a platform to build a billion-dollar midstream presence that is free from debt and capitalized with 100% private capital.

JOB SUMMARY:

This position will be responsible for Project Accounting with some general accounting.

ESSENTIAL RESPONSIBILITIES AND DUTIES INCLUDE BUT NOT LIMITED TO THE FOLLOWING:

- Project Accounting – manage AFE process from beginning to end
- Prepare monthly Capital forecast
- Prepare monthly invoices for billable projects
- Prepare monthly journal entries
- Assist with Accounts Receivable and Accounts Payable
- Prepare account reconciliation
- Assist with FERC Filings (FERC Form 2, 3Q)
- Assist in the year-end audit and tax request, compile and prepare supporting schedules, work paper and financial reports as needed.
- Prepare monthly fixed asset and depreciation entries.

QUALIFICATIONS:

EDUCATION: Bachelor's degree in accounting, Work experience will be considered in place of degree.

EXPERIENCE: Minimum 3 years' experience in general accounting, Microsoft GP is a plus

KNOWLEDGE/SKILLS/ABILITIES:

- Computer literate with proficiency in Excel
- Strong interpersonal and communication skills
- Strong oral and written communication skills
- Ability to learn quickly, retain and apply knowledge
- Ability to multitask in a dynamic, fast-paced environment
- Detail oriented, good judgment and logical decision making ability with a hands-on approach to assigned tasks

BENEFITS

- Company paid premiums for health, dental, and vision insurance for employee.
- 401k match 100% up to 6% of annual base salary.
- Company paid life insurance.
- Company paid short- and long-term disability insurance.
- Paid vacation, sick, & holiday time.

CONTACT INFORMATION

Please send resume and cover letter to: careers@kineticallc.com

Applicant must have legal authorization to work in the USA.

Disclaimer: This Job Description indicates the general nature and level of work expected of the incumbent(s). It is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities required of the incumbent. Incumbent(s) may be asked to perform other duties in addition to those described above.

Kinetica Partners, LLC, is an Equal Opportunity Employer and does not unlawfully discriminate based on any status or condition protected by applicable federal, state, or local municipal law.